



NBME 2023 DIRECTORY

COMMITTEES & TASK FORCES



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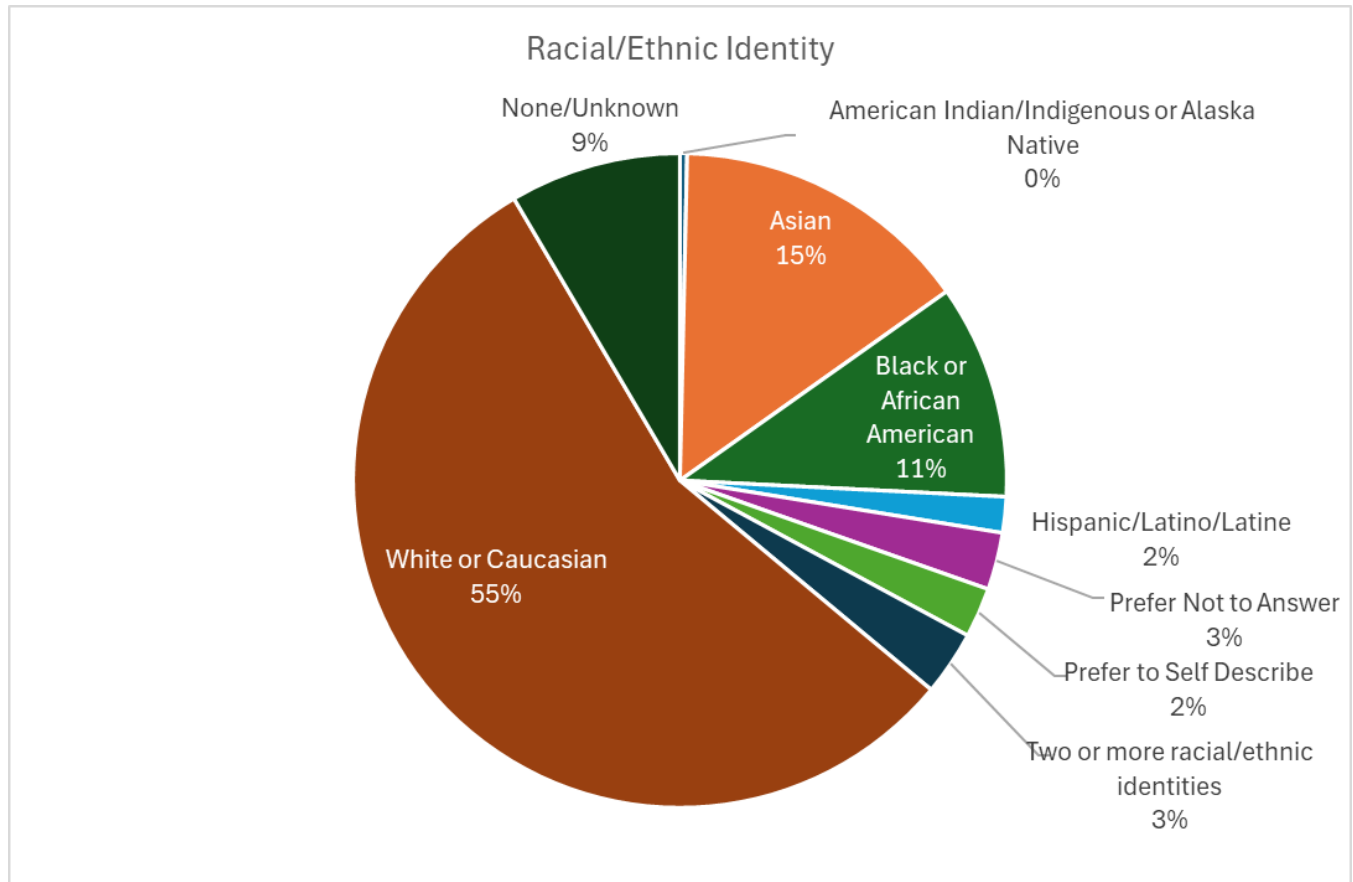
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ABOUT NBME COMMITTEES & TASK FORCES

We are grateful and proud to list the names of the medical educators, academic researchers, health care leaders, and other professionals who served as committee or task force members in 2023. These individuals' diverse backgrounds and experiences, which are fortified by continuous learning and professional development, support collaborative relationships with NBME. In doing so, NBME can create and deliver high-quality, reliable assessments that measure medical students' and health care providers' clinical readiness and aptitude.

In 2023, 283 individuals contributed to an NBME committee or task force. Of these, 52% identified as women and 39% as men¹. More than 36% identify as from a historically underrepresented racial and ethnic group².



More than 61% of members held a medical degree; nearly 29% held both a medical degree and an additional advanced degree; more than 5% held a PhD alone; and nearly 5% of these members held other degrees from various disciplines. Geographically,

- nearly 34% of committee members were from the Southern United States;
- more than 18% were from the Central United States;
- nearly 28% were from the Northeast; and
- nearly 15% were from the West Coast.

Additionally, more than 5% of committee members came from outside the United States. More than 19% of members speak one or more languages other than English.

More than 6% of committee members reported to be either current or former members of state licensing boards.

Altogether, individuals from more than 161 organizations served on an NBME committee or task force.

¹8% (23) individuals did not report a gender identity and 1 (<1%) reported a gender identity other than man or woman.

²24 individuals did not report a racial/ethnic identity.

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GOVERNANCE & OVERSIGHT

BOARD OF DIRECTORS

The [NBME Board of Directors](#) oversees all activities of NBME and has full authority to act for NBME in accordance with the District of Columbia Nonprofit Corporation Act, directing the policies and business of NBME.

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The Board of Directors CEO Evaluation Sub-committee provides performance evaluation and management of the NBME CEO.

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BOARD OF DIRECTORS COMPENSATION SUB-COMMITTEE

The Board of Directors Compensation Sub-committee provides oversight of NBME compensation policy and decision-making regarding compensation of the chief executive and direct reports of the CEO.

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GOVERNANCE AND NOMINATING COMMITTEE

The Governance and Nominating Committee develops candidate criteria, ensures diversity, and nominates candidates for elected positions on the Board of Directors and members of the NBME Council. This committee supports the overall effectiveness and operation of the Board of Directors and advises on and makes recommendations with respect to corporate governance matters such as committee structure and Board of Directors' duties.

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University of Nebraska College of Medicine

COUNCIL ENGAGEMENT COMMITTEE

The NBME Council Engagement Committee's purpose is to ensure ongoing, value-added work of the NBME Council that is aligned with NBME strategy and complementary to the work done by NBME staff and governance.

The committee is charged with (1) monitoring the quality and quantity of NBME staff and Board of Directors engagement with the NBME Council; (2) delivering reports on Council activities to the Board of Directors at least twice annually and the Council at least annually; (3) measuring Council members' satisfaction and engagement via annual surveys or other appropriate means; (4) recommending to the Board of Directors and staff ways in which Council value can be enhanced and improved; and (5) providing input into annual meeting planning.

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FINANCE & AUDIT COMMITTEES

Finance and Audit Committee members carry out the fiduciary duties of NBME. The Finance Committee reviews and recommends approval of the annual budget to the NBME Board of Directors. The Finance Committee also annually reviews the management of invested funds of NBME, as well as the status of the retirement income plan and its underlying trust funds. The Audit Committee reviews the annual audits of NBME and its retirement plans and tax filings (U.S. IRS Form 990) and ensures adequate internal controls are in place and functioning properly. In addition, the Audit Committee oversees the risk management function and monitors compliance with certain policies and procedures.

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The NBME Council provides advice and counsel to the Board of Directors and staff.

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ADVISORY COMMITTEE FOR MEDICAL SCHOOL PROGRAMS

Members of the Advisory Committee for Medical School Programs are nominated from academic and medical associations and medical student organizations to serve. The Advisory Committee for Medical School Programs is charged to improve communication and enhance relationships with the medical education community.

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Yale School of Medicine

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Midwestern University, Chicago College of Osteopathic Medicine

STRATEGIC EDUCATORS ENHANCEMENT FUND (SEEF) OVERSIGHT COMMITTEE

NBME established the [SEEF](#) to support the medical education community by providing personal development opportunities for faculty who are new to assessment. In addition to helping educators gain a better understanding of assessment principles, the SEEF promotes assessment-focused research to drive future innovations in the field. Members of the Oversight Committee are charged to oversee and monitor the fund, to plan activities consistent with its purpose and to oversee the execution of these activities. Since its inception, the committee has created a multi-year plan designed to fulfill the fund's purpose, and this has included the annual [NBME Invitational Conference for Educators \(NICE\)](#), the [research fellowship](#) and volunteer appreciation activities.

Chair

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BORIS VILIC, MBA
NBME

STEMMLER FUND STEERING COMMITTEE

For the past 28 years, the [Stemmler Fund](#) has provided support for research and development of innovative assessment approaches that will enhance the evaluation of those preparing to or continuing to practice medicine. Stemmler Fund Steering Committee members are responsible for selecting proposals of research projects that are funded through the Stemmler Fund annually.

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ANN KING, MA
CHUNYAN LIU, PHD
SU SOMAY, EDD

HUBBARD AWARD COMMITTEE

[Hubbard Award](#) Committee members have the responsibility of identifying an individual who has made a significant and sustained contribution to the assessment of professional competency and educational program development at any level along the continuum of medical education and delivery of health care. They meet twice a year to consider individuals identified through a global nomination process.

Chair

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INTERNATIONAL COMMITTEES

GLOBAL ADVISORY COMMITTEE

The members of the Global Advisory Committee provide intelligence to NBME on the status, challenges, and developments in medical education and healthcare globally; provide input on NBME's strategic goals and tactical plans based on knowledge and experience of global markets and of global developments in the field of assessment; inform NBME of promising opportunities for engagement consistent with NBME's strategic goals; advise on best engagement strategies; and assist with implementing current initiatives and projects. This advice to NBME staff and recommendations to the NBME Board of Directors ensure that NBME engages in international programs that enhance the quality of the health care workforce in the United States and worldwide, while enhancing the quality of health care throughout the world.

Chair

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Escuela de Medicina y Ciencias de la Salud del Tecnológico de Monterrey

INTERNATIONAL FOUNDATIONS OF MEDICINE® (IFOM®) COMMITTEE

IFOM Committee members develop and review the test questions from which the IFOM® Clinical Science Exam (CSE) is composed. Each new IFOM CSE test form built by NBME staff is reviewed to ensure that the IFOM question bank remains accurate and robust. Crafting good test questions and reviewing test forms for this international examination require current medical expertise and knowledge of actual medical practices and medical school curricula across their region of practice. It also requires flexibility and open-mindedness and the ability to work with a diverse team of faculty representing various specialties and every region of the world.

Chair

ZEINA KANAFANI, MD, MS

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University of Minho

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Columbia University Mailman School of Public Health

IFOM BASIC SCIENCE TASK FORCE

IFOM Basic Science Task Force members are responsible for reviewing items for the IFOM Basic Science Examination (BSE) forms to ensure that individual items are accurate and current, and that the finalized exam forms are balanced in terms of content breadth and depth. They also provide comments as to whether certain content areas need further discussion and review in light of changing trends in medicine in their area of the world. Reviewing test forms for this international examination requires current medical expertise and knowledge of actual medical practices and medical school curricula across their region of practice. It also requires flexibility and open-mindedness and the ability to work with a diverse team of faculty representing various specialties and every region of the world.

MARWAN F. ABU-HIJLEH, PHD

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NBME PRODUCT & COLLABORATIVE COMMITTEES & TASK FORCES

CLINICAL SCIENCE ADVISORY TASK FORCE

The Clinical Science Advisory Task Force enables ongoing external input into NBME's plans for development and innovation in the clinical science/clerkship assessment portfolio. Members provide input based on their knowledge of trends in medical education; assessment gaps; current expectations of students, clerkships, schools, and residency programs; and other aspects of the medical education and assessment environments.

Some anticipated areas of focus for the Task Force include structural developments in national curricula (e.g., longitudinal clerkships, integrated curricula) and their impacts on assessments, common content needs across the clerkship exams, research needs and gaps, facilitating handoffs across the continuum of medical training, ensuring diversity and inclusion in test content and avoiding bias in content and scoring, and ideal content and format for performance feedback.

Chair

NADIA ISMAIL, MD, MED, MPH

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OSCE FOR CLINICAL REASONING ASSESSMENT CREATIVE COMMUNITY

Creative Communities are NBME-funded programs under the NBME Assessment Alliance initiative. The purpose of the OSCE for Clinical Reasoning Creative Community is to collectively develop solutions that promote and measure clinical reasoning using school-based OSCEs. This Creative Community is designed to identify and develop incremental solutions with the goals of enhancing the development and assessment of learner clinical reasoning skills, presenting patient groups without bias or stereotypes, minimizing group differences in learner outcomes, and enabling all institutions to better support learner skill development across the continuum of medical education and training.

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RESEARCH AGENDA STAKEHOLDER GROUP

Annually, NBME's Research Portfolio undergoes research agenda setting to ensure alignment of key research across NBME's prioritized constructs and capabilities enabling our organizational strategy. Through this process, NBME leverages external relationships with subject matter experts to help identify important trends in the environment and business / market needs. In 2023, NBME further defined two Innovation research agendas: Teamwork Assessment and Simulations. The individuals below provided important insights and aided NBME Researchers on identifying potential research within these two agendas.

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Johns Hopkins University School of Medicine

MEDICAL SCHOOL SERVICES (MSS) SUBJECT EXAMINATION TEST MATERIAL DEVELOPMENT COMMITTEES (TMDCs)

TMDC members write and review a subset of the items from which the NBME® Subject Examinations are composed. They also provide input to the exams' content outlines, ensuring continued alignment between Subject Examinations and core course and/or clerkship curricula.

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