



# NBME 2020 DIRECTORY

**COMMITTEES & TASK FORCES**



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## ABOUT NBME® COMMITTEES & TASK FORCES

We are both grateful and proud to list the names of the medical educators, academic researchers, health care leaders and other professionals who served as committee or task force members in 2020. This past year required new solutions to confront the unique challenges to the assessment of learners as a result of the COVID-19 pandemic. Included you will find a list of cohorts comprising individuals whose expertise and dedication made it possible for NBME to continue to serve the medical education community despite the monumental disruption to test administration. These individuals' diverse backgrounds and experiences, which are fortified by continuous learning and professional development, support true, collaborative relationships with NBME. In doing so, NBME can create and deliver high-quality, reliable assessments that measure medical students' and health care providers' clinical readiness and aptitude in any era.

In 2020, 48% of NBME committee and task force members were women.<sup>1</sup> Minority racial/ethnic groups comprised at least 29% of members. Nearly 51% of members held a medical degree; 29% held both a medical degree and an additional advanced degree; nearly 8% held a PhD alone; and 12% of these members held other degrees from various disciplines. Geographically,

- nearly 25% of committee members were from the Southern United States;
- 16% were from the Central United States;
- 35% were from the Northeast; and
- nearly 14% were from the West Coast.

Additionally, 10% of committee members came from outside the United States; 7% of committee members reported to be either current or former members of state licensing boards.

Altogether, more than 185 individuals from more than 114 organizations served on an NBME committee.

<sup>1</sup>A total of 157 NBME committee and task force members selected either male or female on our survey; 76 members reported to be female.



## **GOVERNANCE & OVERSIGHT**

### **EXECUTIVE BOARD**

[Executive Board members](#) serve as the board of directors of NBME. The Executive Board oversees all activities of NBME and has full authority to act for the NBME Membership between the Annual Meetings.

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## **FINANCE COMMITTEE & AUDIT COMMITTEE**

Finance and Audit Committee members carry out the fiduciary duties of NBME. The Finance Committee reviews and recommends approval of the annual budget to the Executive Board. The Finance Committee also annually reviews the management of invested funds of NBME as well as the status of the retirement income plan and its underlying trust funds. The Audit Committee reviews the annual audits of NBME and its retirement plans and tax filings (U.S. IRS Form 990) and ensures adequate internal controls are in place and functioning properly. In addition, the Audit Committee oversees the risk management function and monitors compliance with certain policies and procedures.

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## **GOVERNANCE REVIEW TASK FORCE**

With input from a wide array of stakeholders, the NBME Governance Review Task Force is in the process of reviewing the current responsibilities, composition and purpose of the NBME membership, with a goal of creating more meaningful, ongoing engagement between NBME and our members. The task force will put forth to the Executive Board and the full membership recommendations for improvements to revitalize the role members play in informing and supporting the work of NBME.

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NBME

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NBME

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NBME

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Rutgers University, Robert Wood Johnson Medical School

**NBME MEMBERSHIP**

The approximately 80 members of NBME Membership constitute the governing body, composed of individuals with responsibility and expertise in the health professions, medical education and evaluation, medical practices, NBME Test Committee representatives and representatives of national professional organizations and the general public. NBME Membership has ultimate responsibility for establishing policy for NBME.

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The Ohio State University College of Medicine

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Professor of Medicine  
The Robert Larner, M.D. College of Medicine at the University of Vermont

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Emory University School of Medicine

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*Federation of State Medical Boards*

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Physician, Carolina Spine and Neurosurgery Center  
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Professor, Clinical Science  
Kaiser Permanente School of Medicine

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Director, Global Engagement Office, Health Sciences Center  
West Virginia University School of Medicine

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Universidad de Panama  
Panama

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Assistant Professor, Neurology, Harvard Medical School  
Vice Chair for Education, Neurology, Brigham and Women's Hospital

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Chief, Division of Clinical Studies and Competencies

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Chief, Division of General Obstetrics and Gynecology

Associate Professor of Clinical Obstetrics and Gynecology

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Residency Program Director, Obstetrics and Gynecology

Columbia University Vagelos College of Physicians and Surgeons

*United States Public Health Service*

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Deputy Assistant Secretary for Health (Science and Medicine), Office of the Assistant Secretary for Health, Department of Health and Human Services  
Associate Professor of Global Health and Pediatrics, Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

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Coordinator of Educational Development and Curricular Innovation  
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Facultad de Medicina Universidad Nacional Autónoma de México  
Mexico

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Ear, Nose & Throat Specialty Care of Minnesota  
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Director of Undergraduate Medical Education, Dept. Medicine, Maine Medical Center  
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MAG, The Impact Collective  
Dallas, Texas

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Association of American Medical Colleges  
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Division Head, Genetics  
University of Virginia School of Medicine

## **NBME COMMITTEES**

### **ADVISORY COMMITTEE FOR MEDICAL SCHOOL PROGRAMS**

Members of the Advisory Committee for Medical School Programs are nominated from academic and medical associations and medical student organizations to serve. The Advisory Committee for Medical School Programs is charged to improve communication and enhance relationships with the medical education community.

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*Student Osteopathic Medical Association*

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University of Pittsburgh School of Medicine

## **PUBLIC STAKEHOLDERS COMMITTEE**

The NBME Public Stakeholders Committee provides a forum for NBME's effective engagement with health care consumers and advocates. Aligning with NBME's mission of "protecting the health of the public," the committee develops recommendations for the Executive Board to ensure the incorporation of the voice of the public in NBME's work.

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Dallas, Texas

**KAMILI WILSON**  
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## **STRATEGIC EDUCATION ENHANCEMENT FUND (SEEF) OVERSIGHT COMMITTEE**

NBME established the [SEEF](#) to support the medical education community by providing personal development opportunities for faculty who are new to assessment. In addition to helping educators gain a better understanding of assessment principles, the SEEF promotes assessment-focused research to drive future innovations in the field. Members of the Oversight Committee are charged to oversee and monitor the fund, to plan activities consistent with its purpose and to oversee the execution of these activities. Since its inception, the committee has created a multi-year plan designed to fulfill the Fund's purpose, and this has included the annual [NBME Invitational Conference for Educators \(NICE\)](#), the [research Fellowship](#) and volunteer appreciation activities.

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**STEMMLER FUND STEERING COMMITTEE**

For the past 25 years, the [Stemmler Fund](#) has provided support for research or development of innovative assessment approaches that will enhance the evaluation of those preparing to or continuing to practice medicine. Stemmler Fund Steering Committee members are responsible for selecting proposals of research projects that are funded through the Stemmler Fund annually.

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**VICTORIA YANEVA, PHD**

## **HUBBARD AWARD COMMITTEE**

[Hubbard Award](#) Committee members have the responsibility of identifying an individual who has made a significant and sustained contribution to the assessment of professional competency and educational program development at any level along the continuum of medical education and delivery of health care. They meet twice a year to consider individuals identified through a global nomination process.

*Chair*

**MAXINE A. PAPADAKIS, MD**

University of California San Francisco School of Medicine

**M. BROWNELL ANDERSON, MED**

NBME

**AGATA BUTLER, PHD**

NBME

**ANNA CHANG, MD**

University of California San Francisco School of Medicine

**MONICA CUDDY, MA**

NBME

**KIMBERLY A. SWYGERT, PHD**

NBME

**DANNY M. TAKANISHI JR., MD**

John A. Burns School of Medicine, University of Hawaii at Manoa

**COLIN P. WEST, MD, PHD**

Mayo Clinic Alix School of Medicine

## INTERNATIONAL COMMITTEES

### BRAZIL COLLABORATION OVERSIGHT COMMITTEE

The goal of the Brazil Collaboration is to improve the knowledge and skills of the health care workforce in Brazil, particularly the physician workforce, by developing a comprehensive assessment program. NBME staff have worked with representatives of the [Hospital Sirio-Libanês \(HSL\) in Brazil](#) on an Oversight Committee. With this committee, NBME continues its relationship with an organization that shares the mission and purpose of NBME to improve the health of the public through the improved training and assessment of medical school students and physicians.

#### M. BROWNELL ANDERSON, MED

NBME

#### SUZANNE T. ANDERSON, MBA

Virginia Mason Medical Center  
Seattle, Washington

#### MICHAEL JODOIN, PHD

NBME

#### PETER J. KATSUFRAKIS, MD, MBA

NBME

#### NUNO J. SOUSA, MD, PHD

Universidade do Minho  
Portugal

### LATIN AMERICA GRANTS PROGRAM TASK FORCE

The [Latin America Grants](#) Program Task Force is charged with evaluating proposals that are submitted from medical school consortiums in Mexico, Central America or South America that apply for funding to support collaborative research projects focused on making a broad and sustainable impact on the quality of student assessment and program evaluation. The Task Force met in early 2020 to discuss the proposals that were submitted in language (Spanish or Portuguese) and selected three grantees for the current award cycle.

#### ELIANA AMARAL, MD, PHD

Universidade Estadual de Campinas  
Brazil

#### M. BROWNELL ANDERSON, MED

NBME

#### VALDES R. BOLLELA, MD, PHD

Universidade de São Paulo  
Brazil

**ANGEL CENTENO, MD, PHD**

Universidad Austral Facultad de Ciencias Biomédicas  
Argentina

**SUELY GROSSEMAN, MD, PHD**

Federal University of Santa Caterina  
Brazil

**FRANCISCO LAMUS, MD**

Universidad de La Sabana  
Colombia

**MELCHOR SANCHEZ-MENDIOLA, MD, MHPE, PHD**

Facultad de Medicina Universidad Nacional Autónoma de México  
Mexico

**LILII URIBE**

Pontifica Universidad Catolica de Chilemin  
Chile

**INTERNATIONAL FOUNDATIONS OF MEDICINE® (IFOM®) COMMITTEE**

IFOM Committee members develop and review the test questions from which the IFOM® Clinical Science Exam (CSE) is composed. Each new IFOM CSE test form built by NBME staff is reviewed to ensure that the IFOM question bank remains accurate and robust. Crafting good test questions and reviewing test forms for this international examination require current medical expertise and knowledge of actual medical practices and medical school curricula across their region of practice. It also requires flexibility and open-mindedness and the ability to work with a diverse team of faculty representing various specialties and every region of the world.

*Chair*

**MAYA M. HAMMOUD, MD, MBA**

University of Michigan Medical School  
U.S.

**ANGEL CENTENO, MD, PHD**

Universidad Austral Facultad de Ciencias Biomédicas  
Argentina

**LYNN M. CLEARY, MD**

State University of New York Upstate Medical University College of Medicine  
U.S.

**RICARDO CORREA MARQUEZ, MD, EDD**

The University of Arizona College of Medicine - Phoenix  
U.S.



**BOLADE ADEBIMPE REBECCA IBINE, MD**

School of Medicine, University of Health and Allied Sciences  
Ghana

**ZEINA KANAFANI, MD, MS**

American University of Beirut Medical Center  
Lebanon

**PATRICIA A. KING, MD, PHD**

The Robert Larner, M.D. College of Medicine at the University of Vermont  
U.S.

**CÉSAR A. LUCIO-RAMÍREZ, MD**

Escuela de Medicina y Ciencias de la Salud del Tecnológico de Monterrey  
Mexico

**JOSÉ MIGUEL PÊGO, MD, PHD**

Universidade do Minho  
Portugal

**BERNARDO A. SANDOVAL-CORDOVA, MD**

Universidad Internacional del Ecuador  
Ecuador

**DEREK SOON, MBBCHIR, PHD**

National University of Singapore  
Singapore

**LAYLA TARYAM, MBBS**

Sharjah University Medical College  
United Arab Emirates

**ALISON J. WHELAN, MD**

Association of American Medical Colleges  
U.S.

**INTERNATIONAL OVERSIGHT COMMITTEE**

Members of the International Oversight Committee provide advice to NBME staff and recommendations to the NBME Executive Board to ensure that NBME engages in international programs that enhance the quality of the health care workforce in the U.S. and worldwide while enhancing the quality of health care throughout the world.

*Chair*

**NUNO J. SOUSA, MD, PHD**

Universidade do Minho  
Portugal

**ELIANA AMARAL, MD, PHD**  
Universidade Estadual de Campinas  
Brazil

**M. BROWNELL ANDERSON, MED**  
NBME  
U.S.

**SUZANNE T. ANDERSON, MBA**  
Virginia Mason Medical Center  
U.S.

**LYNN M. CLEARY, MD**  
State University of New York Upstate Medical University College of Medicine  
U.S.

**DONNA D. ELLIOTT, MD, EDD**  
Keck School of Medicine of the University of Southern California  
U.S.

**MAYA M. HAMMOUD, MD, MBA**  
University of Michigan Medical School  
U.S.

**PETER J. KATSUFRAKIS, MD, MBA**  
NBME  
U.S.

**CHRISTOPHER J. MARTIN, MD, MSC**  
West Virginia University School of Medicine  
U.S.

**MELCHOR SANCHEZ-MENDIOLA, MD, MHPE, PHD**  
Facultad de Medicina Universidad Nacional Autónoma de México  
Mexico

**DANNY M. TAKANISHI JR., MD**  
John A. Burns School of Medicine, University of Hawaii at Manoa  
U.S.

**ALFRED F. TALLIA, MD, MPH**  
Rutgers University, Robert Wood Johnson Medical School  
U.S.

## **NBME PRODUCT & COLLABORATIVE COMMITTEES**

### **EXAM PREVIEW FORMS REVIEW**

**JOHN A. DAVIS, MD, PHD**

University of California San Francisco School of Medicine

**DAVID M. ELNICKI, MD**

University of Pittsburgh School of Medicine

**MELANIE G. HAGEN, MD**

University of Florida College of Medicine

**PAUL G. KOLES, MD**

Boonshoft School of Medicine Wright State University

**LIONEL D. LEWIS, MA, MBBCH, MD, FRCP (LONDON)**

Geisel School of Medicine at Dartmouth

**JANET E. LINDSLEY, PHD**

University of Utah School of Medicine

**THOMAS M. MANGER, MD, PHD**

University of Connecticut School of Medicine

**ROBIN MICHAELS, PHD**

University of Minnesota Medical School

**CHAD S. MILLER, MD**

Saint Louis University School of Medicine

**TRACEY A. MILLIGAN, MD, MS**

Harvard Medical School

**TINA L. THOMPSON, PHD**

Central Michigan University College of Medicine

## **CUSTOMIZED ASSESSMENT SERVICES (CAS) CONTENT REVIEW**

Content Review Group members are responsible for reviewing items in the pools for [Customized Assessment Services](#) (CAS). They ensure the accuracy and currency of items to be included in these pools.

**KWAME AMANKWAH, MD**

University of Connecticut School of Medicine

**JONATHAN S. APPELBAUM, MD**

The Florida State University College of Medicine

**DIANE M. BISKOBING, MD**

Virginia Commonwealth University School of Medicine

**PAUL C. BRANDT, PHD**

Texas A&M Health Science Center College of Medicine

**FRED R. BUCKHOLD III, MD**

Saint Louis University School of Medicine

**TINA M. COWAN, PHD**

Stanford University School of Medicine

**JANIS L. CUTLER, MD**

Columbia University Vagelos College of Physicians and Surgeons

**JOHN A. DAVIS, MD, PHD**

University of California San Francisco School of Medicine

**KATHRYN ECKERT, MD**

University of Nevada, Reno School of Medicine

**ROBERT W. HADLEY**

University of Kentucky College of Medicine

**CRAIG J. HOESLEY, MD**

University of Alabama School of Medicine

**JOSEPH HOUSE, MD**

University of Michigan Medical School

**ZEINA KANAFANI, MD, MS**

American University of Beirut Medical Center

**BARBARA E. KNOLLMANN-RITSCHER, MD**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

**PAUL G. KOLES, MD**

Boonshoft School of Medicine Wright State University

**CLIFTON C. LEE, MD**

Virginia Commonwealth University School of Medicine

**TRACEY A. MILLIGAN, MD, MS**

Harvard Medical School

**ERIN A. MORRIS, MD**

The Robert Larner, M.D. College of Medicine at the University of Vermont

**JACOB PRUNUSKE**

Medical College of Wisconsin

**MARGARET SWANBERG, DO**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

**TINA L. THOMPSON, PHD**

Central Michigan University College of Medicine

**MARY JO TROUT, PHARM D, RPH, BCPS**

Boonshoft School of Medicine Wright State University

**NBME® SUBJECT EXAMINATION TASK FORCES**

Task Force members write and review a subset of the items from which the [NBME® Subject Examinations](#) are composed. They also provide input to the exams' content outlines, ensuring continued alignment between Subject Examinations and core course and/or clerkship curricula.

**Emergency Medicine Advanced Clinical Exam Task Force**

*Chair*

**LUAN E. LAWSON, MD, MAED**

The Brody School of Medicine at East Carolina University

**KIM L. ASKEW, MD**

Wake Forest School of Medicine of Wake Forest Baptist Medical Center

**STEVEN DAVIS, MD**

The George Washington University School of Medicine and Health Sciences

**DOUGLAS S. FRANZEN, MD, MED**

University of Washington School of Medicine

**KATHY HILLER, MD, MPH**

The University of Arizona College of Medicine – Tucson

**JULIANNA JUNG, MD**

Johns Hopkins University School of Medicine

**CYNTHIA LEUNG, MD, PHD**

The Ohio State University College of Medicine

**DAVID B. RICHARDS, MD**

University of Colorado School of Medicine

**NAVDEEP SEKHON, MD**

Baylor College of Medicine

**DAVID A. WALD, DO**

Lewis Katz School of Medicine at Temple University

**Internal Medicine Task Force**

**JOEL L. APPEL, DO**

Wayne State University School of Medicine

**CHAYAN CHAKRABORTI, MD**

Tulane University School of Medicine

**DAVID M. ELNICKI, MD**

University of Pittsburgh School of Medicine

**CHRISTOPHER J. KING, MD**

University of Colorado School of Medicine

**MARY ANN KUZMA, MD**

Drexel University College of Medicine

**CINDY LAI, MD**

University of California San Francisco School of Medicine

**CHAD S. MILLER, MD**

Saint Louis University School of Medicine

**DOUGLAS S. PAAUW, MD**

University of Washington School of Medicine

**SARA WIKSTROM, MD, MED**

University of Utah School of Medicine

**Pediatrics Item Writing and Review Group**

**VALLI ANNAMALAI-SLAVIS, MD**

University of Texas at Austin, Dell Medical School

**MARY E. BROWN, MD, MS**

Tufts University School of Medicine

**KATHRYN ECKERT, MD**

University of Nevada, Reno School of Medicine

**MEGHA FITZPATRICK, MD**

Georgetown University School of Medicine

**KAREN FORBES, MD**

University of Alberta Faculty of Medicine and Dentistry

**WILLIAM C. GOLDEN, MD**

Johns Hopkins University School of Medicine

**MELISSA HELD, MD**

University of Connecticut School of Medicine

**CLIFTON C. LEE, MD**

Virginia Commonwealth University School of Medicine

**ADITEE NARAYAN, MD**

Duke University School of Medicine

**MICHELLE B. NOELCK, MD**

Oregon Health & Science University School of Medicine

**CHRISTY PETERSON, MD**

Mercer University School of Medicine

**BRIAN J. POMEROY, MD, MEHP**

Texas Tech University Health Sciences Center School of Medicine

**NICHOLAS POTISEK, MD**

University of South Carolina School of Medicine, Greenville

**SANDRA M. SANGUINO, MD**

Northwestern University Feinberg School of Medicine

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**Thank you to all who served on NBME Committees & Task Forces in 2020**, especially in light of the additional demands placed on your professional skill sets and energies.

We invite you to learn more about NBME by visiting [NBME.org](https://www.nbme.org) or following us on LinkedIn [@NBME.org](https://www.linkedin.com/company/nbme).

