



# NBME 2020 DIRECTORY

**COMMITTEES & TASK FORCES**



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## ABOUT NBME® COMMITTEES & TASK FORCES

We are both grateful and proud to list the names of the medical educators, academic researchers, health care leaders and other professionals who served as committee or task force members in 2020. This past year required new solutions to confront the unique challenges to the assessment of learners as a result of the COVID-19 pandemic. Included you will find a list of cohorts comprising individuals whose expertise and dedication made it possible for NBME to continue to serve the medical education community despite the monumental disruption to test administration. These individuals' diverse backgrounds and experiences, which are fortified by continuous learning and professional development, support true, collaborative relationships with NBME. In doing so, NBME can create and deliver high-quality, reliable assessments that measure medical students' and health care providers' clinical readiness and aptitude in any era.

In 2020, 48% of NBME committee and task force members were women.<sup>1</sup> Minority racial/ethnic groups comprised at least 29% of members. Nearly 51% of members held a medical degree; 29% held both a medical degree and an additional advanced degree; nearly 8% held a PhD alone; and 12% of these members held other degrees from various disciplines. Geographically,

- nearly 25% of committee members were from the Southern United States;
- 16% were from the Central United States;
- 35% were from the Northeast; and
- nearly 14% were from the West Coast.

Additionally, 10% of committee members came from outside the United States; 7% of committee members reported to be either current or former members of state licensing boards.

Altogether, more than 185 individuals from more than 114 organizations served on an NBME committee.

<sup>1</sup>A total of 157 NBME committee and task force members selected either male or female on our survey; 76 members reported to be female.



## **GOVERNANCE & OVERSIGHT**

### **EXECUTIVE BOARD**

[Executive Board members](#) serve as the board of directors of NBME. The Executive Board oversees all activities of NBME and has full authority to act for the NBME Membership between the Annual Meetings.

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## **FINANCE COMMITTEE & AUDIT COMMITTEE**

Finance and Audit Committee members carry out the fiduciary duties of NBME. The Finance Committee reviews and recommends approval of the annual budget to the Executive Board. The Finance Committee also annually reviews the management of invested funds of NBME as well as the status of the retirement income plan and its underlying trust funds. The Audit Committee reviews the annual audits of NBME and its retirement plans and tax filings (U.S. IRS Form 990) and ensures adequate internal controls are in place and functioning properly. In addition, the Audit Committee oversees the risk management function and monitors compliance with certain policies and procedures.

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## **GOVERNANCE REVIEW TASK FORCE**

With input from a wide array of stakeholders, the NBME Governance Review Task Force is in the process of reviewing the current responsibilities, composition and purpose of the NBME membership, with a goal of creating more meaningful, ongoing engagement between NBME and our members. The task force will put forth to the Executive Board and the full membership recommendations for improvements to revitalize the role members play in informing and supporting the work of NBME.

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Rutgers University, Robert Wood Johnson Medical School

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Rutgers University, Robert Wood Johnson Medical School

**NBME MEMBERSHIP**

The approximately 80 members of NBME Membership constitute the governing body, composed of individuals with responsibility and expertise in the health professions, medical education and evaluation, medical practices, NBME Test Committee representatives and representatives of national professional organizations and the general public. NBME Membership has ultimate responsibility for establishing policy for NBME.

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Division Head, Genetics

University of Virginia School of Medicine

## **NBME COMMITTEES**

### **ADVISORY COMMITTEE FOR MEDICAL SCHOOL PROGRAMS**

Members of the Advisory Committee for Medical School Programs are nominated from academic and medical associations and medical student organizations to serve. The Advisory Committee for Medical School Programs is charged to improve communication and enhance relationships with the medical education community.

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*Student Osteopathic Medical Association*

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University of Pittsburgh School of Medicine

## **PUBLIC STAKEHOLDERS COMMITTEE**

The NBME Public Stakeholders Committee provides a forum for NBME's effective engagement with health care consumers and advocates. Aligning with NBME's mission of "protecting the health of the public," the committee develops recommendations for the Executive Board to ensure the incorporation of the voice of the public in NBME's work.

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Patients' View Partners

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Jewish Healthcare Foundation

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**KATE FICK**

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Dallas, Texas

**KAMILI WILSON**  
AARP  
Washington, D.C.

## **STRATEGIC EDUCATION ENHANCEMENT FUND (SEEF) OVERSIGHT COMMITTEE**

NBME established the [SEEF](#) to support the medical education community by providing personal development opportunities for faculty who are new to assessment. In addition to helping educators gain a better understanding of assessment principles, the SEEF promotes assessment-focused research to drive future innovations in the field. Members of the Oversight Committee are charged to oversee and monitor the fund, to plan activities consistent with its purpose and to oversee the execution of these activities. Since its inception, the committee has created a multi-year plan designed to fulfill the Fund's purpose, and this has included the annual [NBME Invitational Conference for Educators \(NICE\)](#), the [research Fellowship](#) and volunteer appreciation activities.

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**STEMMLER FUND STEERING COMMITTEE**

For the past 25 years, the [Stemmler Fund](#) has provided support for research or development of innovative assessment approaches that will enhance the evaluation of those preparing to or continuing to practice medicine. Stemmler Fund Steering Committee members are responsible for selecting proposals of research projects that are funded through the Stemmler Fund annually.

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**VICTORIA YANEVA, PHD**

## **HUBBARD AWARD COMMITTEE**

[Hubbard Award](#) Committee members have the responsibility of identifying an individual who has made a significant and sustained contribution to the assessment of professional competency and educational program development at any level along the continuum of medical education and delivery of health care. They meet twice a year to consider individuals identified through a global nomination process.

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## **INTERNATIONAL COMMITTEES**

### **BRAZIL COLLABORATION OVERSIGHT COMMITTEE**

The goal of the Brazil Collaboration is to improve the knowledge and skills of the health care workforce in Brazil, particularly the physician workforce, by developing a comprehensive assessment program. NBME staff have worked with representatives of the [Hospital Sirio-Libanês \(HSL\) in Brazil](#) on an Oversight Committee. With this committee, NBME continues its relationship with an organization that shares the mission and purpose of NBME to improve the health of the public through the improved training and assessment of medical school students and physicians.

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### **LATIN AMERICA GRANTS PROGRAM TASK FORCE**

The [Latin America Grants](#) Program Task Force is charged with evaluating proposals that are submitted from medical school consortiums in Mexico, Central America or South America that apply for funding to support collaborative research projects focused on making a broad and sustainable impact on the quality of student assessment and program evaluation. The Task Force met in early 2020 to discuss the proposals that were submitted in language (Spanish or Portuguese) and selected three grantees for the current award cycle.

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**INTERNATIONAL FOUNDATIONS OF MEDICINE® (IFOM®) COMMITTEE**

IFOM Committee members develop and review the test questions from which the IFOM® Clinical Science Exam (CSE) is composed. Each new IFOM CSE test form built by NBME staff is reviewed to ensure that the IFOM question bank remains accurate and robust. Crafting good test questions and reviewing test forms for this international examination require current medical expertise and knowledge of actual medical practices and medical school curricula across their region of practice. It also requires flexibility and open-mindedness and the ability to work with a diverse team of faculty representing various specialties and every region of the world.

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**INTERNATIONAL OVERSIGHT COMMITTEE**

Members of the International Oversight Committee provide advice to NBME staff and recommendations to the NBME Executive Board to ensure that NBME engages in international programs that enhance the quality of the health care workforce in the U.S. and worldwide while enhancing the quality of health care throughout the world.

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Content Review Group members are responsible for reviewing items in the pools for [Customized Assessment Services](#) (CAS). They ensure the accuracy and currency of items to be included in these pools.

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**NBME® SUBJECT EXAMINATION TASK FORCES**

Task Force members write and review a subset of the items from which the [NBME® Subject Examinations](#) are composed. They also provide input to the exams' content outlines, ensuring continued alignment between Subject Examinations and core course and/or clerkship curricula.

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**Thank you to all who served on NBME Committees & Task Forces in 2020**, especially in light of the additional demands placed on your professional skill sets and energies.

We invite you to learn more about NBME by visiting [NBME.org](https://www.nbme.org) or following us on LinkedIn [@NBME.org](https://www.linkedin.com/company/nbme).

