



# USMLE<sup>®</sup> Committee Directory

A Joint Program of the Federation of State Medical Boards  
of the United States, Inc., and NBME



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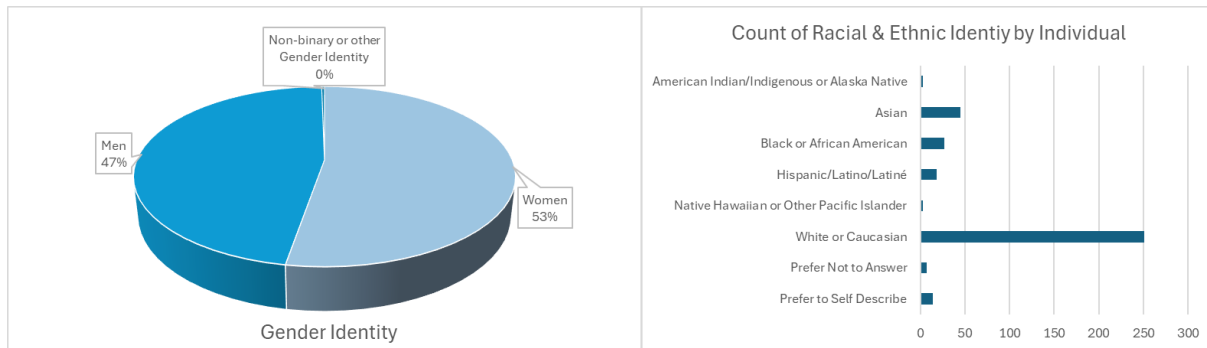


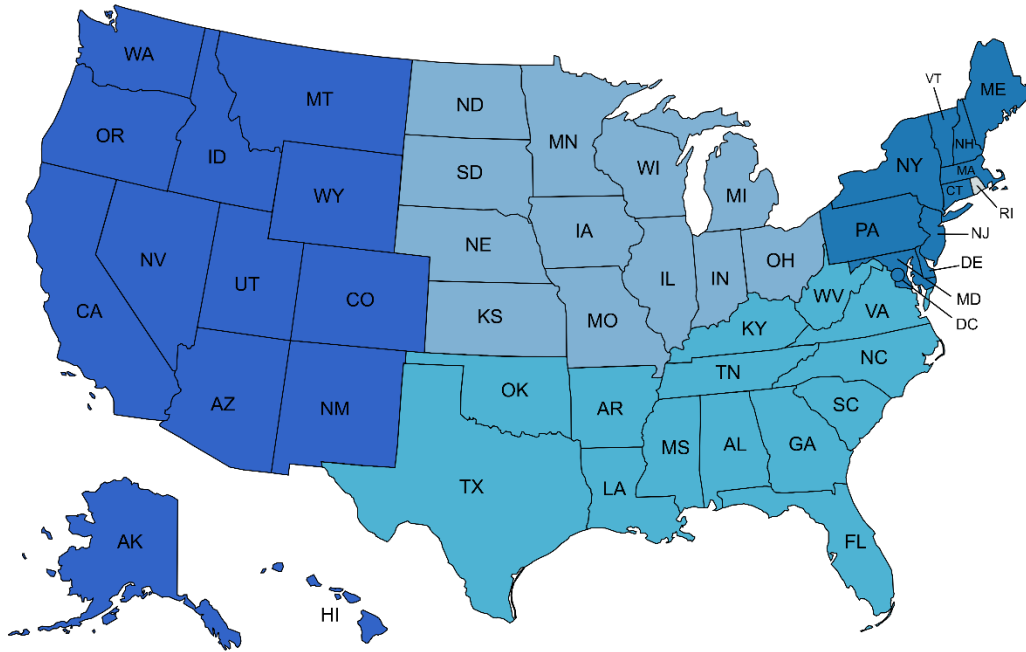
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# About USMLE Committees & Task Forces

The United States Medical Licensing Examination® (USMLE®) program is both grateful and proud to list the names of the medical educators, academic researchers, practicing clinicians and other professionals who served as committee or task force members in 2024. Included you will find a list of cohorts comprising individuals whose expertise and dedication made it possible for the USMLE program to continue to serve the state and regional medical boards and the medical education community. These individuals enable the USMLE to achieve its goal of assessing a physician's ability to apply knowledge, concepts, principles and patient-centered skills.

In 2024, 378 individuals contributed to the USMLE examination program by creating and reviewing test materials. We strive to recruit a broad range of individuals across the country to support the examination. You can find demographic information in the charts below:

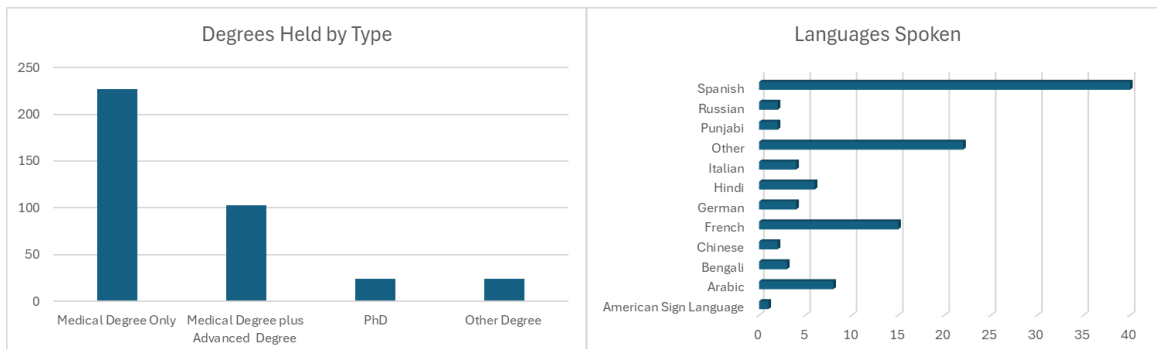




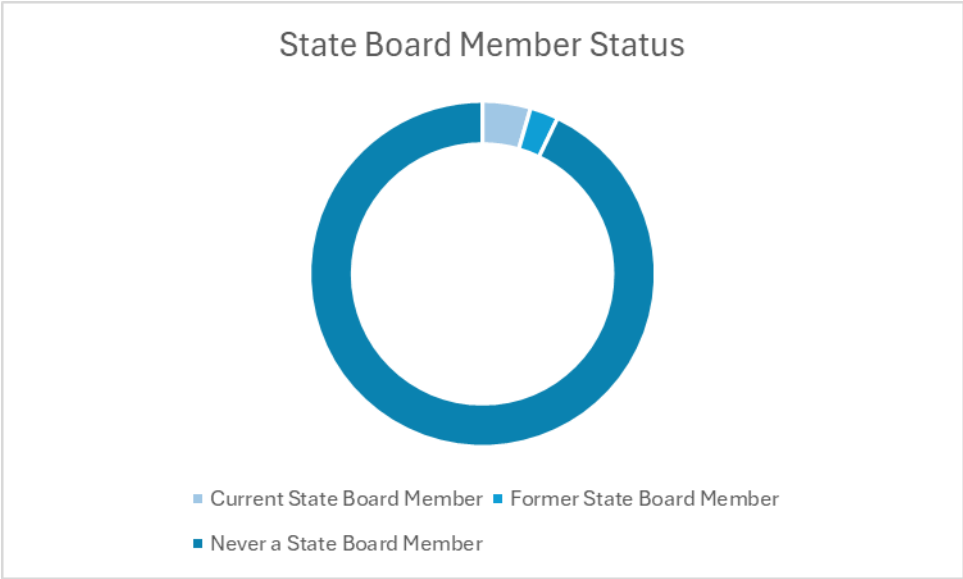
### Volunteers by Region

- Northeast 25% (77)
- South 32% (93)
- Central 26% (57)
- West 16% (35)

Nearly 88% of members held a medical degree; more than 25% held both a medical degree and an additional advanced degree; 6% held a PhD alone; and 6% of these members held other degrees from various disciplines. More than 25% of members are fluent in one or more languages other than English.



Nearly 8% of committee members reported to be either current or former members of state licensing boards. Individuals from more than 170 organizations served on a USMLE committee.



# USMLE Committees

## USMLE Budget Committee

Financial arrangements for the USMLE program are managed jointly by FSMB and NBME through the USMLE Budget Committee, which consists of representatives appointed by FSMB and NBME. The committee meets annually to review and approve the statements of budgeted revenue and expenses and to review and revise, when needed, fees charged for USMLE examinations and ancillary fees.

### *NBME Representatives*

**PETER J. KATSUFRAKIS, MD, MBA**

NBME

**JOHN J. HINKE, JR., CPA**

NBME

**DAVID MILLING, MD**

Jacobs School of Medicine and Biomedical Sciences at the University at Buffalo

**MARIE C. FOLEY, PHD, RN, CNL**

Atlantic Health System

**KYLA TERHUNE, MD, MBA**

Vanderbilt University School of Medicine

### *FSMB Representatives*

**GEORGE M. ABRAHAM, MD, MPH**

St. Vincent Hospital-Dept of Medicine

**HANK (HUMAYUN) J. CHAUDHRY, DO, MS, MACP, FRCP**

FSMB

**TODD PHILLIPS, MBA**

FSMB

**KATIE L. TEMPLETON, JD**

Oklahoma State Board of Osteopathic Examiners

**SHAWN P. PARKER, JD, MPA**

North Carolina Academy of Family Physicians

## USMLE Committee for Individualized Review

The USMLE Committee for Individualized Review (CIR) is a standing committee appointed by the USMLE Composite Committee. It exercises the authorities and responsibilities described in the USMLE Policies and Procedures regarding irregular behavior, score validity and anomalous performance.

A majority of the committee's time is spent reviewing cases of possible irregular behavior. Irregular behavior includes any action by applicants, examinees or others that could compromise the validity, integrity or security of the USMLE process. Examples of irregular behavior include, but are not limited to, communicating or attempting to communicate about test items, cases and/or answers; altering or misrepresenting examination scores or outcomes; or possessing unauthorized materials in the secure testing area. The CIR carefully considers all available pertinent information and evidence when rendering a decision. If the committee determines that an individual engaged in irregular behavior, an annotation to that effect will appear on applicable score reports and transcripts for that examinee. Further, the committee has the authority to report their findings to the Federation of State Medical Boards' Physician Data Center and/or other legitimately interested entities as well as bar the individual from future administrations of USMLE.

### *Chair*

**JON V. THOMAS, MD, MBA**

Optum, Minneapolis, Minnesota

### *NBME Representatives*

**O'RESE J. KNIGHT, MD**

University of California, San Francisco School of Medicine

**RINI B. RATAN, MD**

Columbia University Vagelos College of Physicians and Surgeons

**CHERYL L. WALKER-MCGILL, MD, MBA**

Carolina Complete Health, Centene

### *FSMB Representative*

**SHAMI GOYAL, MD**

Illinois State Medical Board

**ANNE-MARIE IRANI, MD**

Virginia Commonwealth University School of Medicine

### *ECFMG Representatives*

**CHERYLL ALBOLD, PHD**

HCA Healthcare, St. Augustine, FL

**BARBARA M. BARZANSKY, PHD, MHPE**

Liaison Committee on Medical Education, American Medical Association

*Public Representative*

**PAMELA J. BEAL**

Nevada State Board of Medical Examiners

## USMLE Composite Committee

The USMLE Composite Committee was established jointly by the Federation of State Medical Boards and NBME to provide oversight for and direct the operation of the USMLE, including establishing policies and considering their fiscal impact upon the USMLE program. The Composite Committee is also responsible for approval of examination objectives and blueprints; test formats and changes in test length; score reporting policies; test administration policies; and policies for examination security and integrity, irregular behavior, score validity and anomalous performance.

### *Chair*

#### **CHERYL L. WALKER-MCGILL, MD, MBA**

Carolina Complete Health, Centene

### *NBME Representatives*

#### **CYNTHIA A. BURNS, MD**

Wake Forest University School of Medicine

#### **REENA KARANI, MD, MHPE**

Icahn School of Medicine at Mount Sinai

#### **PETER J. KATSUFRAKIS, MD, MBA**

NBME

#### **RINI B. RATAN, MD**

Columbia University Vagelos College of Physicians and Surgeons

#### **DUSADEE SARANGARM, MD**

University of New Mexico School of Medicine

### *FSMB Representatives*

#### **JEFFREY D. CARTER, MD**

Missouri Board of Registration for the Healing Arts

#### **KRISTIN A. SPANJIAN, MD**

Geisel School of Medicine at Dartmouth

#### **HANK J. CHAUDHRY, DO, MS**

FSMB

#### **ERIC FISH, JD**

FSMB

*ECFMG Representatives*

**PETER F. BUCKLEY, MD**

University of Tennessee Health Science Center College of Medicine

**ERIC S. HOLMBOE, MD**

ECFMG

*Public Representative*

**NANCY TOMES, PHD**

Stony Brook University

*ECFMG Alternate*

**FRANCIS L. COUNSELMAN, MD**

Eastern Virginia Medical School at Old Dominion University

*NBME Alternate*

**MAYA M. HAMMOUD, MD, MBA**

University of Michigan Medical School

*FSMB Alternate*

**DANNY M. TAKANISHI, JR., MD**

John A. Burns School of Medicine University of Hawaii at Manoa

**SARVAM P. TERKONDA, MD**

Mayo Clinic Alix School of Medicine

## USMLE Management Committee

The USMLE Management Committee, with final approval from the Composite Committee, approves the design of each USMLE examination or its components; monitors and coordinates test development and review committees; oversees standard setting for each exam; advises on test administration and test accommodations issues; reviews and responds to reports from external groups; advises program staff on issues related to new test formats and changes to exams; reviews trends in examinee counts and performance; and monitors/evaluates implications of national trends in medicine and education. Committee members include individuals with experience on state medical boards, medical school faculty and governance leaders from schools across the United States, practicing physicians, residents and public members.

### *Chair*

#### **ANDREA ANDERSON, MD, MED**

George Washington University School of Medicine and Health Sciences

### *Vice Chair*

#### **SORABH KHANDELWAL, MD**

The Ohio State University College of Medicine

#### **ANGELA CHERRY, MD, MBA**

West Virginia University School of Medicine

#### **KRISTY S. DEEP, MD, MA**

University of Kentucky College of Medicine

#### **SEAN J. EVANS, MD**

University of California, San Diego School of Medicine

#### **SUSAN E. FARRELL, MD, EDM**

Harvard Medical School

#### **JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

#### **NICOLE GILG GACHIANI, MD, MPH, CPE**

Baycare Medical Group, Tampa, FL

#### **DAVID C. GORDON, MD**

Duke University School of Medicine

#### **CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**MICHELLE M. HORN, MD**

University of Mississippi School of Medicine

**PATRICIA HUNTER, MS**

Vermont Board of Medical Practice

**JADE JAMES-HALBERT, MD**

Missouri Board of Registration for the Healing Arts

**JEFFREY LAROCHELLE, MD, MPH**

University of Central Florida College of Medicine

**ROBIN MICHAELS, PHD**

University of Minnesota Medical School

**BRYANT MURPHY, MD, MBA**

University of North Carolina School of Medicine

**MATTHEW SILVIS, MD**

Penn State College of Medicine

**KAREN SMITH**

Excitant Health

**ERIC R. WILLIAMS, MD**

University of South Carolina School of Medicine, Columbia

## USMLE Medical Student and Resident Advisory Panel

The Medical Student & Resident Advisory Panel allows students and residents to communicate directly with the sponsors of the USMLE program (NBME and the Federation of State Medical Boards) on issues that impact their experience with the USMLE. Panel members can share their perspectives on current policies related to the USMLE and provide insight into how potential changes will affect examinees.

Members of this panel are also instrumental in sharing important information and announcements about the USMLE and bringing feedback to the USMLE program from the medical education community.

### *Residents*

#### **ELIZABETH GHANDAKLY, MD, JD, MBE, MPA**

Cleveland Clinic

#### **CHRISTIAN GREEN, MD**

MedStar Health, Georgetown University Hospital

#### **BRYANNA MOPPINS, MD**

Emory University School of Medicine

#### **ZACHARY NERONHA, MD**

Northwestern University Feinberg School of Medicine

#### **ALISON OHRINGER, MD**

University of California, San Francisco School of Medicine

#### **OSCAR EDUARDO RIOS HERRERA, MD**

Wyckoff Heights Medical Center

#### **MARGARET ROBINSON, DO**

University of Arizona College of Medicine - Tucson

#### **NANDITHA VENKATESAN, MD**

University of Pittsburgh School of Medicine

#### **CHELSEY WILLIAMS, DO**

University of Kentucky College of Medicine

### *Students*

#### **MICHAEL BAMISILE**

Boonshoft School of Medicine Wright State University

#### **OLIVIA FOLLIS**

Lewis Katz School of Medicine at Temple University

**DIEGO GOMEZ**

Mayo Clinic Alix School of Medicine

**RICHARD JARVIS, III**

Emory University School of Medicine

**KATHERINE JENNINGS**

University of Cincinnati College of Medicine

**LYNN LEVEILLE**

University of Miami Leonard M. Miller School of Medicine

*Public Representative*

**TAMMY L. HUDDLE-MCGEE, MBA**

Dunwoody College of Technology

## USMLE Patient Characteristics Advisory Panel

The USMLE Patient Characteristics Advisory Panel provides guidance for USMLE governance and test development in regard to patient characteristics in exam materials.

*Chair*

**REENA KARANI, MD, MHPE**

Icahn School of Medicine at Mount Sinai

**ANDREA ANDERSON, MD, MED**

George Washington University School of Medicine and Health Sciences

**KAREN J. BRASEL, MD, MPH**

American Board of Surgery

**THOMAS M. DEFER, MD**

Washington University in St. Louis School of Medicine

**JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

**FLORENCIA G. POLITE, MD**

Raymond and Ruth Perelman School of Medicine at the University of Pennsylvania

**CAREN M. STALBURG, MD, MA**

University of Michigan Medical School

**NIKKI STEWART, MD, MPH, MBA**

Howard University College of Medicine

## USMLE State Board Advisory Panel

### **STEPHEN BOESE**

New York State Board for Medicine (Licensure)

### **STEPHEN BRINT CARLTON, JD**

Texas Medical Board

### **GERARD DILLON, PHD**

Pennsylvania State Board of Medicine

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Illinois Department of Financial and Professional Regulation, Illinois State Medical Board

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Idaho Board of Medicine

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### **MARIA LAPORTA, MD**

Illinois Medical Licensing Board

### **REBECCA ROBBINS**

Medical Licensure Commission of Alabama

### **MARK SPANGLER, MA, CMBE**

West Virginia Board of Medicine

# USMLE Test Material Development Committees

Test Material Development Committee (TMDC) members develop and review the test questions and cases that form the USMLE.

## USMLE Acute Care TMDC

*Co-chair*

**HEATHER MACNEW, MD**

Mercer University School of Medicine

*Co-chair*

**KEVIN J. LEON, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**DENNIS CHAIRMAN, MD**

University of Missouri-Columbia School of Medicine

**LISA CUNNINGHAM, MD**

The Ohio State University College of Medicine

**HEATHER E. HOOPS, MD**

Oregon Health & Science University School of Medicine

**NOBUYUKI B. MIYAWAKI, MD**

New York University Long Island School of Medicine

**J. MANNY MONROY TRUJILLO, MD**

Johns Hopkins University School of Medicine

**PETER J. PAPADAKOS, MD**

University of Rochester School of Medicine and Dentistry

**SUNDEEP SHENOY, MD, MBA**

University of Arizona College of Medicine - Tucson

**NICOLE SUR, MD**

University of Miami Leonard M. Miller School of Medicine

**NASH P. WHITAKER, MD, MED, MBA**

Iowa Methodist Medical Center

**SUSAN R. WILCOX, MD**

Lahey Hospital and Medical Center

**USMLE Adult Health TMDC**

*Chair*

**EDWARD R. BOLLARD, MD, DDS**

Penn State College of Medicine

**DIANE M. BISKOBING, MD**

Virginia Commonwealth University School of Medicine

**KENDALLE COBB, MD**

Cleveland Clinic

**MICHAEL J. CZARNECKI, DO**

George Washington University School of Medicine and Health Sciences

**ANNE M. EACKER, MD**

Kaiser Permanente Bernard J. Tyson School of Medicine

**DEVIN J. FOX, MD**

Immanuel

**YASYN LEE, MD**

Dubuque, Iowa

**MATTHEW SILVIS, MD**

Penn State College of Medicine

**USMLE Ambulatory Care TMDC**

*Co-chair*

**SEAN J. EVANS, MD**

University of California, San Diego School of Medicine

*Co-chair*

**L. RENATA THRONSON, MD**

University of Washington School of Medicine

**KWAME AMANKWAH, MD**

University of Connecticut School of Medicine

**SEKI A. BALOGUN, MD**

University of Oklahoma College of Medicine

**KHURAM R. GHUMMAN, MD, MPH**

Frank H. Netter MD School of Medicine at Quinnipiac University

**EILEEN M. MOSER, MD, MHPE**

Penn State College of Medicine

**ANNE C. NOFZIGER, MD**

University of Rochester School of Medicine and Dentistry

**CHRISTOPHER TAROLLI, MD, MSED**

University of Rochester School of Medicine and Dentistry

**KATHERINE E. TWIST, MD**

University of Kentucky College of Medicine

**MING-LI WANG, MD**

University of New Mexico School of Medicine

**USMLE Behavioral Health TMDC**

*Co-chair*

**MARY STEINMANN, MD**

Spencer Fox Eccles School of Medicine at the University of Utah

*Co-chair*

**ERIC R. WILLIAMS, MD**

University of South Carolina School of Medicine, Columbia

**KRISTEN J. ALSTON, PHD**

University of Mississippi School of Medicine

**LISA CARCHEDI, MD, MS**

University of Maryland Upper Chesapeake Health System

**EHAB MOLOKHIA, MD, MPH**

Frederick P. Whiddon College of Medicine at the University of South Alabama

**DANIEL P. POTENZA, MD**

Dorothea Dix Psychiatric Center, Bangor, ME

**JASON B. ROSENSTOCK, MD**

University of Pittsburgh School of Medicine

**BRIAN SHINER, MD, MPH**

Geisel School of Medicine at Dartmouth

**DELPHINE S. TAYLOR, MD**

Columbia University Vagelos College of Physicians and Surgeons

**SHAWN D. VAN GERPEN, MD**

University of South Dakota Sanford School of Medicine

**TOBIAS J. VANCIL, MD**

University of Arkansas for Medical Sciences College of Medicine

**USMLE Biostatistics and Epidemiology TMDC**

*Chair*

**RACHEL J. GIVELBER, MD**

University of Pittsburgh School of Medicine

**FRED R. BUCKHOLD, III, MD**

Saint Louis University School of Medicine

**CATHERINE A. MCCARTY, PHD, MPH**

University of Minnesota Medical School, Duluth

**ALEJANDRO M. MORENO, MBBS, MPH, JD**

University of Texas at Austin Dell Medical School

**MARK R. SCHLEISS, MD**

University of Minnesota Medical School

**KENDRA SCHMID, PHD**

University of Nebraska College of Medicine

## USMLE Children's Health TMDC

*Co-chair*

**KIM L. ASKEW, MD**

Wake Forest University School of Medicine

*Co-chair*

**TAI M. LOCKSPEISER, MD, MHPE**

University of Colorado School of Medicine

**MAUREEN A. NOVAK, MD**

University of Florida College of Medicine

**GEORGIANNE L. ARNOLD, MD**

University of Pittsburgh Medical Center

**SOPHIA CHEN, DO, MPH**

Rutgers New Jersey Medical School

**JODY HUBER, MD**

University of South Dakota Sanford School of Medicine

**IOANNIS KOUTROULIS, MD, PHD, MBA**

George Washington University School of Medicine and Health Sciences

**SHEELA L. LAHOTI, MD**

McGovern Medical School at the University of Texas Health Science Center at Houston

**THOMAS A. MELGAR, MD**

Michigan State University College of Human Medicine

**JARRETT MORGAN, MD**

University of Mississippi School of Medicine

**LINTON YEE, MD**

Duke University School of Medicine

## USMLE Chronic Care TMDC

*Co-chair*

**NANCY M. DENIZARD-THOMPSON, MD**

Wake Forest University School of Medicine

*Co-chair*

**ROBERT IRWIN, MD**

University of Miami Leonard M. Miller School of Medicine

**REX ALVIN D. PAULINO, MD**

McGovern Medical School at the University of Texas Health Science Center at Houston

**OLAMIDE O. ALABI, MD, MS**

Emory University School of Medicine

**RACHEL BARTASH, MD**

Albert Einstein College of Medicine

**DANIEL W. GIANG, MD**

Loma Linda University School of Medicine

**BARBARA J. MCGARRY, MD**

Rutgers, Robert Wood Johnson Medical School

**LISA A. MILLER, MD**

Western Michigan University Homer Stryker M.D. School of Medicine

**AJIT B. PAI, MD**

US Department of Veterans Affairs

**MICHI YUKAWA, MD, MPH**

University of California, San Francisco School of Medicine

**USMLE Communications TMDC**

*Chair*

**MELISSA A. MCNEIL, MD, MPH**

The Warren Alpert Medical School of Brown University

**AMY BAERNSTEIN, MD**

University of Washington School of Medicine

**MATTHEW J. BARRY, DO**

University of Rochester School of Medicine and Dentistry

**MONICA A. BROOME, MD**

University of Miami Leonard M. Miller School of Medicine

**MELANIE G. HAGEN, MD**

University of Florida College of Medicine

**ANTWIONE M. HAYWOOD, PHD**

Chicago Medical School at Rosalind Franklin University

**DEBRA L. KLAMEN, MD, MHPE**

Southern Illinois University School of Medicine

**FELISHA ROHAN-MINJARES, MD**

University of New Mexico School of Medicine

**BRIAN D. SMITH, MD**

Michigan State University College of Human Medicine

**KAREN SMITH**

Excitant Health, Oregon

## USMLE Step 3 Computer-based Case Simulations (CCS) Committee

USMLE CCS Committee members develop and review clinical case scenarios and create scoring rubrics for cases that appear on the USMLE Step 3 examination.

*CCS Chair & Scripting Group Chair*

**DAVID C. GORDON, MD**

Duke University School of Medicine

*Scoring Group Chair*

**HEIDI L. GULLETT, MD, MPH**

Case Western Reserve University School of Medicine

*Scoring Group Co-chair*

**SORABH KHANDELWAL, MD**

The Ohio State University College of Medicine

*Scripting Group Co-chair*

**SARA PETRUSKA, MD**

University of Louisville School of Medicine

**ANDREA G. ASNES, MD, MSW**

Yale School of Medicine

**FRANCIS B. BACCAY, MD**

Albert Einstein College Of Medicine

**CHRISTOPHER BERNHEISEL, MD**

University of Cincinnati College of Medicine

**OSCAR A. CEPEDA, MD**

Washington University in St. Louis School of Medicine

**DOMINIQUE COSCO, MD**

Washington University in St. Louis School of Medicine

**DANA C. FARABAUGH, MD**

Drexel University College of Medicine

**SUSAN E. FARRELL, MD, EDM**

Harvard Medical School

**JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

**JOHN V. GAHAGAN, MD**

Stanford University School Of Medicine

**SEAN E. GARCIA, MD**

UT Health San Antonio Joe R. & Teresa Lozano Long School of Medicine

**NICOLE GILG GACHIANI, MD, MPH, CPE**

Baycare Medical Group, Tampa, FL

**TRAVIS GULLETT, MD, MATS**

Case Western Reserve University School of Medicine

**ZEB K. HENSON, MD**

University of Mississippi School of Medicine

**ELIZABETH A. HIGGINS, MD**

Medical University of South Carolina College of Medicine

**CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**HEATHER E. HOOPS, MD**

Salem Health

**CHRISTOPHER D. JACKSON, MD**

University of Tennessee Health Science Center College of Medicine

**JULIANNA JUNG, MD**

Johns Hopkins University School of Medicine

**KEVIN Y. KANE, MD**

University of Missouri-Columbia School of Medicine

**REENA KARANI, MD, MHPE**

Icahn School of Medicine at Mount Sinai

**STACEY M. KASSUTTO, MD**

Raymond and Ruth Perelman School of Medicine at the University of Pennsylvania

**ANTOINETTE L. LASKEY, MD, MBA, MPH**

Spencer Fox Eccles School of Medicine at the University of Utah

**SONIA G. LAUMBACH, MD**

Rutgers, Robert Wood Johnson Medical School

**LUAN E. LAWSON, MD, MAED**

Virginia Commonwealth University School of Medicine

**SCOTT M. LEIKIN, DO**

Baylor College of Medicine School of Medicine

**JOHN I. LEW, MD**

University of Miami Leonard M. Miller School of Medicine

**CARA B. LICHTENSTEIN, MD, MPH**

George Washington University School of Medicine and Health Sciences

**CORRIGAN L. MCBRIDE, MD**

University of Nebraska College of Medicine

**ANDREW W. MENZIN, MD, MBA**

Donald and Barbara Zucker School of Medicine at Hofstra/Northwell

**NANCY NAGIB, MD**

WellSpan Health

**NEIL PATEL, MD**

VA Greater Los Angeles Healthcare System

**AMY RAVIN, MD**

Saint Louis University School of Medicine

**JENNIFER A. ROBINSON, MD, MPH, PHD**

Johns Hopkins University School of Medicine

**SALLY A. SANTEN, MD, PHD**

University of Cincinnati College of Medicine

**DAN J. SKLANSKY, MD**

University of Wisconsin School of Medicine and Public Health

**BRIAN R. SMITH, MD**

University of California, Irvine School of Medicine

**SARAH STUMBAR, MD, MPH**

Florida International University Herbert Wertheim College of Medicine

**KIMBERLY A. SWAN, MD**

University of Kansas School of Medicine

**TRAVIS P. WEBB, MD, MHPE**

University of Tennessee Health Science Center College of Medicine

**LISA WEISS, MD, MED**

Northeast Ohio Medical University College of Medicine

**USMLE Gender, Breast, and Reproductive Health TMDC**

*Co-chair*

**RACHEL BONNEMA, MD, MS**

University of Texas Southwestern Medical School

*Co-chair*

**STACY M. HIGGINS, MD**

Emory University School of Medicine

**KEVIN H. BROWN, MD**

Texas A&M University College of Medicine

**ALISSA R. CARVER, MD**

Wilmington Maternal-Fetal Medicine – North Carolina

**J. STUART FERRISS, MD**

Johns Hopkins University School of Medicine

**NAGARAJ GABBUR, MD**

Donald and Barbara Zucker School of Medicine at Hofstra/Northwell

**ERIN A. MORRIS, MD**

Robert Larner, M.D. College of Medicine at the University of Vermont

**KIM M. O'CONNOR, MD**

University of Washington School of Medicine

**KRISTEN RUNDELL, MD, MS**

University of Arizona College of Medicine - Tucson

**ANN SCHUTT-AINE, MD**

Baylor College of Medicine School of Medicine

**LICY L. YANES CARDOZO, MD**

University of Mississippi School of Medicine

**USMLE Gross Anatomy and Embryology TMDC**

*Chair*

**MATTHEW SILVIS, MD**

Penn State College of Medicine

**LISA G. DODSON, MD**

Medical College of Wisconsin

**ANNA C. EDMONDSON, PHD**

Vanderbilt University School of Medicine

**CARRIE A. ELZIE, PHD, MA**

UT Health San Antonio Joe R. & Teresa Lozano Long School of Medicine

**JEREMY LAUKKA, PHD**

University of Toledo College of Medicine and Life Sciences

**LAURENCE R. SANDS, MD, MBA**

University of Miami Leonard M. Miller School of Medicine

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University of Colorado School of Medicine

*Co-chair*

**MICHELLE M. HORN, MD**

University of Mississippi School of Medicine

**MICHAEL J. ARNOLD, MD, MHPE**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

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University of Tennessee Health Science Center College of Medicine

**JEANNE M. FARNAN, MD, MHPE**

University of Chicago Division of the Biological Sciences, The Pritzker School of Medicine

**ALAN HALL, MD**

University of Kentucky College of Medicine

**THWE HTAY, MD**

Paul L. Foster School of Medicine Texas Tech University Health Sciences Center

**CORINNE LEHMANN, MD**

University of Cincinnati College of Medicine

**ABIGAIL M. PHILLIPS, MD**

University of California, San Francisco School of Medicine

**CHRISTIN M. TRABA, MD MPH**

Rutgers New Jersey Medical School

**REED VAN DEUSEN, MD, MS**

University of Pittsburgh School of Medicine

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University of Missouri-Kansas City School of Medicine

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Oregon Health & Science University School of Medicine

**TIMOTHY J. BAULER, PHD**

Western Michigan University Homer Stryker M.D. School of Medicine

**ROBERT BONOMO, MD**

Case Western Reserve University School of Medicine

**SUSAN E. COFFIN, MD, MPH**

Raymond and Ruth Perelman School of Medicine at the University of Pennsylvania

**JULIE T. JOSEPH, MD, MPH**

Columbia University Vagelos College of Physicians and Surgeons

**BRETT B. WILLIAMS, MD**

Rush Medical College of Rush University Medical Center

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Spencer Fox Eccles School of Medicine at the University of Utah

**ALEJANDRO D. IGLESIAS, MD**

Columbia University Vagelos College of Physicians and Surgeons

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Mercer University School of Medicine

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Harvard Medical School

*Co-chair*

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University of Rochester School of Medicine and Dentistry

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Vanderbilt University School of Medicine

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University of Kentucky College of Medicine

**ROBIN R. HEMPHILL, MD, MPH**

Cincinnati VA Medical Center

**TAMMY L. HUDDLE-MCGEE, MBA**

Dunwoody College of Technology

**KARNJIT JOHL, MD**

University of California, Davis School of Medicine

**VICTORIA S. KAPRIELIAN, MD**

Campbell University Jerry M. Wallace School of Osteopathic Medicine

**MICHAEL S. LEONARD, MD, MS**

University of Rochester School of Medicine and Dentistry

**GAURAV P. PATEL, MD**

Emory University School of Medicine

**MICHAEL A. POSENCHEG, MD**

Raymond and Ruth Perelman School of Medicine at the University of Pennsylvania

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University of South Carolina School of Medicine, Greenville

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Tulane University School of Medicine

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Frederick P. Whiddon College of Medicine at the University of South Alabama

**CHARLES BARON, MD, MPH**

George Washington University School of Medicine and Health Sciences

**KATHLEEN DONNELLY, MD**

Inova Health System

**JONATHAN HOOVER, PHARM D**

University of Tennessee Health Science Center College of Medicine and Pharmacy

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University of Michigan College of Pharmacy

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University of Mississippi School of Medicine

**MATTHEW ZUCKERMAN, MD**

University of Colorado School of Medicine

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*Co-chair*

**OMAR ABDUL-RAHMAN, MD**

Weill Cornell Medicine

*Co-Chair*

**PAUL C. BRANDT, PHD**

Texas A&M University School of Medicine

**MAHMOUD ABU-HAZEEM, MBBS**

Harvard Medical School

**EMILY P. BRANDL, PHARMD**

Lt. Col. Luke Weathers, Jr. Veterans Affairs Medical Center

**MARIA M. GARCIA, MD, MPH**

University of Massachusetts T.H. Chan School of Medicine

**A. LAUREL GORMAN, PHD**

Lewis Katz School of Medicine at Temple University

**JEFFREY A. KATZ, MD**

Kirk Kerkorian School of Medicine at UNLV

**JASON E. LAMBRECHT, MD, PHARMD**

Creighton University School of Medicine

**HEATHER MUSTER, MD, MS**

University of Minnesota School of Medicine and College of Pharmacy

## USMLE Physiology and Cell Biology TMDC

*Co-chair*

**CHRISTINE A. KAUFFMAN, MD**

University of Central Florida College of Medicine

*Co-chair*

**ALISON L. BAILEY, MD**

University of Tennessee Health Science Center College of Medicine

**BETH ALTSCHAFL, PHD**

University of Wisconsin School of Medicine and Public Health

**ZAIN ASAD, MD**

University of Oklahoma Health Sciences Center

**SUSAN DIGIOVANNI, MD**

Virginia Commonwealth University School of Medicine

**WARREN LOCKETTE, MD**

Wayne State University School of Medicine

**JOSEPH J. MALESZEWSKI, MD**

Mayo Clinic Alix School of Medicine

**DIEGO F. NIÑO, MD, PHD**

The University of Texas at Tyler School of Medicine

**M. KERRY O'BANION, MD, PHD**

University of Rochester School of Medicine and Dentistry

**RICHARD P. TUCKER, PHD**

University of California, Davis School of Medicine

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*Chair*

**DAVID FELDSTEIN, MD**

University of Wisconsin School of Medicine and Public Health

**RANI S. GEREIGE, MD, MPH**

Nicklaus Children's Hospital

**KURT A. KENNEL, MD**

Mayo Clinic Alix School of Medicine

**GIRISH B. NAIR, MD, MS**

Oakland University William Beaumont School of Medicine

Cleveland Clinic Lerner College of Medicine

**JEREMY B. RICHARDS, MD, MA**

Harvard Medical School

**ALLYSON R. ZAZULIA, MD**

Washington University in St. Louis School of Medicine

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## USMLE Cross Step IRC

### **JASON BARRETO, PHARMD, BCPS, MSC**

Mayo Clinic Alix School of Medicine

### **JOEL M. BARTFIELD, MD**

Albany Medical College

### **AMY BLATT, MD**

University of Rochester School of Medicine and Dentistry

### **MICHAEL S. BRONZE, MD**

University of Oklahoma College of Medicine

### **KENDALLE COBB, MD**

Cleveland Clinic

### **JANIS L. CUTLER, MD**

Columbia University Vagelos College of Physicians and Surgeons

### **ROSALYN P. FERGUSON, MD, MSHA**

Charles R. Drew University of Medicine and Science College of Medicine

### **CHARLES H. GRIFFITH, III, MD, MSPH**

University of Kentucky College of Medicine

### **ANDREW R. HOELLEIN, MD, MS**

University of Kentucky College of Medicine

### **CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

### **KATHLEEN A. JONES, MD**

The University of Texas at Tyler School of Medicine

**G. MATTHEW LONGO, MD**

University of Nebraska College of Medicine

**DAVID R. NORRIS, MD, EDD**

University of Mississippi School of Medicine

**DAVID R. RENNER, MD, MSCI, DTMH**

Spencer Fox Eccles School of Medicine at the University of Utah

**BRENDA J. ROMAN, MD**

Boonshoft School of Medicine Wright State University

**ERIKA RYST, MD**

University of Nevada, Reno School of Medicine

**MARK SAKS, MD, MPH**

Drexel University College of Medicine

**MATTHEW SILVIS, MD**

Penn State College of Medicine

**TINA L. THOMPSON, PHD**

Central Michigan University College of Medicine

**LAURIE L. WELLMAN, PHD**

Eastern Virginia Medical School at Old Dominion University

**ERIC R. WILLIAMS, MD**

University of South Carolina School of Medicine, Columbia

**LESLIE H. ZIMMERMAN, MD**

University of California, San Francisco School of Medicine

**USMLE Evidence-based Medicine (EBM) IRC**

**KOKO AUNG, MD, MPH**

Paul L. Foster School of Medicine Texas Tech University Health Sciences Center

**MICHAEL S. BRONZE, MD**

University of Oklahoma College of Medicine

**JILLIAN S. CATALANOTTI, MD**

George Washington University School of Medicine and Health Sciences

**CHAYAN CHAKRABORTI, MD**

Tulane University School of Medicine

**DENISE M. DUPRAS, MD, PHD**

Mayo Clinic Alix School of Medicine

**DAVID FELDSTEIN, MD, MS**

University of Wisconsin School of Medicine and Public Health

**KHURAM R. GHUMMAN, MD, MPH**

Frank H. Netter MD School of Medicine at Quinnipiac University

**RACHEL J. GIVELBER, MD**

University of Pittsburgh School of Medicine

**AMANDA KOST, MD, MED**

University of Washington School of Medicine

**LEE A. KRAL, PHARMD**

University of Iowa Roy J. and Lucille A. Carver College of Medicine

**GWENEVERE C. MCINTOSH, MD, MPH**

University of Wisconsin School of Medicine and Public Health

**LYNDA C. MISRA, DO, MA**

Oakland University William Beaumont School of Medicine

**COLIN P. WEST, MD, PHD**

Mayo Clinic Alix School of Medicine

**JOSEPH A. ZENEL, JR., MD**

University of South Dakota Sanford School of Medicine

**USMLE Step 1 IRC**

**OMAR ABDUL-RAHMAN, MD**

Weill Cornell Medicine

**NELIA M. AFONSO, MD**

Oakland University William Beaumont School of Medicine

**GAURI AGARWAL, MD**

University of Miami Leonard M. Miller School of Medicine

**ABDO ASMAR, MD**

University of Central Florida College of Medicine

**DUSICA BABOVIC-VUKSANOVIC, MD**

Mayo Clinic Alix School of Medicine

**JAY M. BEHEL, PHD**

Rush Medical College of Rush University Medical Center

**DIANE M. BISKOBING, MD**

Virginia Commonwealth University School of Medicine

**EDWARD R. BOLLARD, MD, DDS**

Penn State College of Medicine

**ERIN BONURA, MD**

Oregon Health & Science University School of Medicine

**PAUL C. BRANDT, PHD**

Texas A&M University School of Medicine

**JOHN A. DAVIS, MD, PHD**

University of California, San Francisco School of Medicine

**KRISTY S. DEEP, MD, MA**

University of Kentucky College of Medicine

**DONALD B. DEFRANCO, PHD**

University of Pittsburgh School of Medicine

**ANNE M. EACKER, MD**

Kaiser Permanente Bernard J. Tyson School of Medicine

**RANA E. EL FEGHALY, MD, MSCI**

University of Missouri-Kansas City School of Medicine

**JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

**RACHEL J. GORDON, MD, MPH**

Columbia University Vagelos College of Physicians and Surgeons

**MELANIE G. HAGEN, MD**

University of Florida College of Medicine

**KATHLEEN A. JONES, MD**

The University of Texas at Tyler School of Medicine

**LOUIS B. JUSTEMENT, PHD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**ROBIN LEGALLO, MD**

University of Virginia School of Medicine

**THOMAS M. MANGER, MD, PHD**

University of Connecticut School of Medicine

**MELISSA A. MCNEIL, MD, MPH**

The Warren Alpert School of Medicine of Brown University

**ROBIN MICHAELS, PHD**

University of Minnesota Medical School

**DAVID R. NORRIS, MD, EDD**

University of Mississippi School of Medicine

**M. KERRY O'BANION, MD, PHD**

University of Rochester School of Medicine and Dentistry

**KRISTIN A. OLSON, MD**

University of California, Davis School of Medicine

**STEVEN RICANATI, MD**

Case Western Reserve University School of Medicine

**BARBARA RITSCHER, MD**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

**ERIKA RYST, MD**

University of Nevada, Reno School of Medicine

**CAMILLE SABELLA, MD**

Cleveland Clinic

**MATTHEW SILVIS, MD**

Penn State College of Medicine

**CAREN M. STALBURG, MD, MA**

University of Michigan Medical School

**LEKI TADDESSE-HEATH, MD**

Howard University College of Medicine

**LAURIE L. WELLMAN, PHD**

Eastern Virginia Medical School at Old Dominion University

**LESLIE H. ZIMMERMAN, MD**

University of California, San Francisco School of Medicine

**USMLE Step 2 CK IRC**

**JONATHAN S. APPELBAUM, MD**

Florida State University College of Medicine

**MARK W. ARNOLD, MD**

The Ohio State University College of Medicine

**BETH BARRON, MD**

Columbia University Vagelos College of Physicians and Surgeons

**RACHEL BONNEMA, MD, MS**

University of Texas Southwestern Medical School

**LAVJAY BUTANI, MD**

University of California, Davis School of Medicine

**ANGELA CHERRY, MD, MBA**

West Virginia University School of Medicine

**SEINE CHIANG, MD**

University of Washington School of Medicine

**CRISTIN COLFORD, MD**

University of North Carolina School of Medicine

**JANIS L. CUTLER, MD**

Columbia University Vagelos College of Physicians and Surgeons

**KONSTANTINOS DELIGIANNIDIS, MD, MPH**

Donald and Barbara Zucker School of Medicine at Hofstra/Northwell

**LINDA R. DUSKA, MD, MPH**

University of Virginia School of Medicine

**DAVID ECKER, MD**

University of Colorado School of Medicine

**RANI S. GEREIGE, MD, MPH**

Nicklaus Children's Hospital

**ERIC H. GREEN, MD, MSC**

Tufts University School of Medicine

**CHARLES H. GRIFFITH, III, MD, MSPH**

University of Kentucky College of Medicine

**STACY M. HIGGINS, MD**

Emory University School of Medicine

**ANDREW R. HOELLEIN, MD, MS**

University of Kentucky College of Medicine

**MICHELLE M. HORN, MD**

University of Mississippi School of Medicine

**DAVID C. JUDE, MD**

Marshall University Joan C. Edwards School of Medicine

**DIANE LEVINE, MD**

Wayne State University School of Medicine

**TAI M. LOCKSPEISER, MD, MHPE**

University of Colorado School of Medicine

**G. MATTHEW LONGO, MD**

University of Nebraska College of Medicine

**ALLISON B. LUDWIG, MD**

Albert Einstein College of Medicine

**FELIX Y. LUI, MD**

Yale School of Medicine

**J. MARC MAJURE, MD**

University of Mississippi School of Medicine

**GLEN A. MEDELLIN, MD**

University of Texas Health San Antonio Joe R. & Teresa Lozano Long School of Medicine

**BRYANT MURPHY, MD, MBA**

University of North Carolina School of Medicine

**KEMUEL L. PHILBRICK, MD**

Mayo Clinic Alix School of Medicine

**RINI B. RATAN, MD**

Columbia University Vagelos College of Physicians and Surgeons

**BRENDA J. ROMAN, MD**

Boonshoft School of Medicine Wright State University

**GARY M. RULL, MD**

Southern Illinois University School of Medicine

**CHRISTINE S. SEIBERT, MD**

University of Wisconsin School of Medicine and Public Health

**ANTOINETTE C. SPOTO-CANNONS, MD**

University of South Florida Health Morsani College of Medicine

**MARY STEINMANN, MD**

Spencer Fox Eccles School of Medicine at the University of Utah

**ALYSSA STEPHENSON-FAMY, MD**

University of Washington School of Medicine

**JUNJI TAKESHITA, MD**

John A. Burns School of Medicine University of Hawaii at Manoa

**PAULA M. TERMUHLEN, MD**

Western Michigan University Homer Stryker M.D. School of Medicine

**DIEGO R. TORRES-RUSSOTTO, MD**

Florida International University Herbert Wertheim College of Medicine

**ROBERT R. WITTLER, MD**

University of Kansas School of Medicine, Wichita

**ALLYSON R. ZAZULIA, MD**

Washington University in St. Louis School of Medicine

## USMLE Step 3 CCS IRC

### **ANNE L. DONNELLY, MD**

Crozer Health

### **JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

### **NICOLE GILG GACHIANI, MD, MPH, CPE**

Baycare Medical Group, Tampa, FL

### **ZEB K. HENSON, MD**

University of Mississippi School of Medicine

### **SORABH KHANDELWAL, MD**

The Ohio State University College of Medicine

### **CHRISTOPHER KNIGHT, MD**

University of Washington School of Medicine

### **MICHAEL D. LANDRY, MD**

Southeast Louisiana Veterans Healthcare System

### **JOHN I. LEW, MD**

University of Miami Leonard M. Miller School of Medicine

### **PETER S. MARCUS, MD, MBA**

Indiana University School of Medicine

### **NEIL PATEL, MD**

VA Greater Los Angeles Healthcare System

### **DAN SEPDHAM, MD**

University of Texas Southwestern Medical School

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University of Tennessee Health Science Center College of Medicine

## USMLE Step 3 IRC

### **EVA M. AAGAARD, MD**

Washington University in St. Louis School of Medicine

### **MURTUZA J. ALI, MD**

LSU Health Sciences Center School of Medicine in New Orleans

**KIM L. ASKEW, MD**

Wake Forest University School of Medicine

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University of Oklahoma College of Medicine

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Albany Medical College

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American Board of Surgery

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University of Oklahoma College of Medicine

**DEBRA L. BYNUM, MD**

University of North Carolina School of Medicine

**KENDALLE COBB, MD**

Cleveland Clinic Lerner College of Medicine of Case Western Reserve University

**MICHAEL J. CZARNECKI, DO**

George Washington University School of Medicine and Health Sciences

**MICHAEL J. DONNELLY, MD**

Georgetown University School of Medicine

**ROSALYN P. FERGUSON, MD, MSHA**

Charles R. Drew University of Medicine and Science College of Medicine

**MARIAN FIREMAN, MD**

Oregon Health & Science University School of Medicine

**DEVIN J. FOX, MD**

Immanuel

**SUSAN GARSTANG, MD**

Spencer Fox Eccles School of Medicine at the University of Utah

**DANIEL W. GIANG, MD**

Loma Linda University School of Medicine

**CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**JOANNA R. KUPPY, MD**

Rush Medical College of Rush University Medical Center

**JEFFREY LAROCHELLE, MD, MPH**

University of Central Florida College of Medicine

**LORRIANA E. LEARD, MD**

University of California, San Francisco School of Medicine

**YASYN LEE, MD**

Dubuque, Iowa

**KEVIN J. LEON, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**PETER S. MARCUS, MD, MBA**

Indiana University School of Medicine

**ERICA L. MCCLASKEY, MD, MS**

Department of Health, Washington DC

**CAROLINE K. MILNE, MD**

Spencer Fox Eccles School of Medicine at the University of Utah

**SHANA N. MISKOVSKY, MD**

Case Western Reserve University School of Medicine

**BARBARA J. PETTITT, MD**

Emory University School of Medicine

**JOHN RAGSDALE, MD, MS**

University of Kentucky College of Medicine

**DAVID R. RENNER, MD, MSCI, DTMH**

Spencer Fox Eccles School of Medicine at the University of Utah

**JEREMY B. RICHARDS, MD, MA**

Harvard Medical School

**MARIANNE E. RIDEOUT, MD**

Robert Larner, M.D. College of Medicine at the University of Vermont

**HENRY A. SAKOWSKI, II, MD**

Creighton University School of Medicine

**MARK SAKS, MD, MPH**

Drexel University College of Medicine

**JIMMY L. STEWART, JR., MD**

University of Mississippi School of Medicine

**NIKKI STEWART, MD, MPH, MBA**

Howard University College of Medicine

**COLLEEN K. STOCKDALE, MD, MS**

University of Iowa Roy J. and Lucille A. Carver College of Medicine

**HAROLD M. SZERLIP, MD, MS**

Medical University of South Carolina College of Medicine

**L. RENATA THRONSON, MD**

University of Washington School of Medicine

**AMY L. WAER, MD**

Texas A&M University School of Medicine

**STEVAN P. WHITT, MD**

University of Missouri-Columbia School of Medicine

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### USMLE Step 1 Forms Review

**DIANE M. BISKOBING, MD**

Virginia Commonwealth University School of Medicine

**PAUL C. BRANDT, PHD**

Texas A&M University School of Medicine

**RANA E. EL FEGHALY, MD, MSCI**

University of Missouri-Kansas City School of Medicine

**ROBIN LEGALLO, MD**

University of Virginia School of Medicine

**ROBIN MICHAELS, PHD**

University of Minnesota Medical School

**TRACEY A. MILLIGAN, MD, MS**

New York Medical College

**DAVID R. RENNER, MD, MSCI, DTMH**

Spencer Fox Eccles School of Medicine at the University of Utah

**LEKI TADDESSE-HEATH, MD**

Howard University College of Medicine

**TERESA W. WILBORN, PHARMD, PHD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**LESLIE H. ZIMMERMAN, MD**

University of California, San Francisco School of Medicine

**Step 2 Forms Review**

**JONATHAN S. APPELBAUM, MD**

Florida State University College of Medicine

**SUSAN M. COX, MD, MA**

The University of Texas at Tyler School of Medicine

**JANIS L. CUTLER, MD**

Columbia University Vagelos College of Physicians and Surgeons

**LINDA R. DUSKA, MD, MPH**

University of Virginia School of Medicine

**SEAN J. EVANS, MD**

University of California, San Diego School of Medicine

**JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

**CHARLES H. GRIFFITH, III, MD, MSPH**

University of Kentucky College of Medicine

**STACY M. HIGGINS, MD**

Emory University School of Medicine

**ANDREW R. HOELLEIN, MD, MS**

University of Kentucky College of Medicine

**CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**DAVID C. JUDE, MD**

Marshall University Joan C. Edwards School of Medicine

**G. MATTHEW LONGO, MD**

University of Nebraska College of Medicine

**ALLISON B. LUDWIG, MD**

Albert Einstein College of Medicine

**J. MARC MAJURE, MD**

University of Mississippi School of Medicine

**GLEN A. MEDELLIN, MD**

UT Health San Antonio Joe R. & Teresa Lozano Long School of Medicine

**BRYANT MURPHY, MD, MBA**

University of North Carolina School of Medicine

**BRENDA J. ROMAN, MD**

Boonshoft School of Medicine Wright State University

**CHRISTINE S. SEIBERT, MD**

University of Wisconsin School of Medicine and Public Health

**DANNY M. TAKANISHI, JR., MD**

John A. Burns School of Medicine University of Hawaii at Manoa

**PAULA M. TERMUHLEN, MD**

Western Michigan University Homer Stryker M.D. School of Medicine

**DIEGO R. TORRES-RUSSOTTO, MD**

Florida International University Herbert Wertheim College of Medicine

**ROBERT R. WITTLER, MD**

University of Kansas School of Medicine, Wichita

## Step 3 Forms Review

### **ANDREA ANDERSON, MD, MED**

George Washington University School of Medicine and Health Sciences

### **MICHAEL S. BRONZE, MD**

University of Oklahoma College of Medicine

### **KENDALLE COBB, MD**

Cleveland Clinic

### **MICHAEL J. CZARNECKI, DO**

George Washington University School of Medicine and Health Sciences

### **JOHN S. FRANCIS, MD, PHD**

Yale School of Medicine

### **CRAIG J. HOESLEY, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

### **REENA KARANI, MD, MHPE**

Icahn School of Medicine at Mount Sinai

### **SORABH KHANDELWAL, MD**

The Ohio State University College of Medicine

### **MICHAEL D. LANDRY, MD**

Southeast Louisiana Veterans Healthcare System

### **YASYN LEE, MD**

The Ohio State University College of Medicine

### **KEVIN J. LEON, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

### **JIMMY L. STEWART, JR., MD**

University of Mississippi School of Medicine

### **NIKKI STEWART, MD, MPH, MBA**

Howard University College of Medicine

### **COLLEEN K. STOCKDALE, MD, MS**

University of Iowa Roy J. and Lucille A. Carver College of Medicine

**TRAVIS P. WEBB, MD, MHPE**

University of Tennessee Health Science Center College of Medicine

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## USMLE Legal/Ethical Task Force

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**ANDREA ANDERSON, MD, MED**

George Washington University School of Medicine and Health Sciences

**G. MICHAEL HARPER, MD**

University of California, San Francisco School of Medicine

**PATRICIA A. KING, MD, PHD**

Robert Larner, M.D. College of Medicine at the University of Vermont

**JOANNA R. KUPPY, MD**

Rush Medical College of Rush University Medical Center

**YASYN LEE, MD**

Dubuque, Iowa

**KEVIN J. LEON, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**TRAVIS P. WEBB, MD, MHPE**

University of Tennessee Health Science Center College of Medicine

## USMLE Multimedia Task Force

The Multimedia Task Force provides guidance for multimedia in USMLE. Guidance will be shared with staff and subject matter experts. Tasks include providing feedback regarding current images in the database, providing recommendations for obtaining more images, and assisting in providing guidelines on the level of learner for a particular type of image.

### **CHRISTIAN ARBELAEZ, MD, MPH**

Boston University Aram V. Chobanian & Edward Avedisian School of Medicine

### **JOHN A. DAVIS, MD, PHD**

University of California, San Francisco School of Medicine

### **KATHLEEN A. JONES, MD**

The University of Texas at Tyler School of Medicine

### **PETER S. MARCUS, MD, MBA**

Indiana University School of Medicine

### **GLEN A. MEDELLIN, MD**

UT Health San Antonio Joe R. & Teresa Lozano Long School of Medicine

### **LISA A. MILLER, MD**

Western Michigan University Homer Stryker M.D. School of Medicine

### **MARIANNE E. RIDEOUT, MD**

Robert Larner, M.D. College of Medicine at the University of Vermont

### **BARBARA RITSCHER, MD**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

### **ALYSSA STEPHENSON-FAMY, MD**

University of Washington School of Medicine

# USMLE Standard Setting Panels

Standard Setting Panel Members evaluate the pass/fail standard used for USMLE Step exams. Data from the standard setting panels are used by the USMLE Management Committee when they review the minimum passing performance levels for USMLE exams. Panelists include faculty from medical schools across the United States, members of state medical boards, and practicing physicians. They contribute subject matter expertise as well as knowledge of the examinee populations and the skills and competencies necessary for the safe and effective practice of medicine.

## Step 1 Standard Setting

### **YAACOV ANZISKA, MD, MS, MPH**

SUNY Downstate Health Sciences University College of Medicine

### **DREW A. BIRRENKOTT, MD**

Stanford University School of Medicine

### **LAURA CAMPBELL, MD**

University of Tennessee Health Science Center College of Medicine

### **MEGAN CHRISTMAN, DO**

Indiana University School of Medicine

### **CAITLIN R. COSTELLO, MD**

University of California, San Francisco School of Medicine

### **COURTNEY DOSTAL, DO**

Temple/St. Luke's School of Medicine

### **BETH A. FOX, MD, MPH**

East Tennessee State University James H. Quillen College of Medicine

### **LISA M. HARRIS, DO**

Uniformed Services University of the Health Sciences, F. Edward Hébert School of Medicine

### **LAURA HESEMANN, MD, MS**

University of Missouri-Columbia School of Medicine

### **KATHERINE D. LACKRITZ, MD**

Sidney Kimmel Medical College at Thomas Jefferson University

**CATHY LOGAN, MD, MS**

University of California, San Diego School of Medicine

**MICHAEL MARCANGELO, MD**

Northwestern University Feinberg School of Medicine

**PATRICK R. MCGREW, MD**

Tulane University School of Medicine

**CHRISTOPHER MOONEY, MD**

University of Rochester School of Medicine and Dentistry

**ELAINE M. PEREIRA, MD**

Columbia University Vagelos College of Physicians and Surgeons

**CHRISTOPHER PIERSON, MD, PHD**

The Ohio State University College of Medicine

**ROSHINI PINTO-POWELL, MD**

Geisel School of Medicine at Dartmouth

**RAJIV PRUTHI, MD**

Mayo Clinic Alix School of Medicine

**NICOLE D. RIDDLE, MD**

USF Health Morsani College of Medicine

**MARIA RUEDA ALTEZ, MD**

University of Alabama at Birmingham Marnix E. Heersink School of Medicine

**MATTHEW RUSTICI, MD**

University of Colorado School of Medicine

**RACHEL SAUNDERS CARR, MD**

University of Kentucky College of Medicine

**ANUJ R. SHAH, MD**

University of Missouri-Kansas City School of Medicine

**ANDREW T. SIMMS, MD**

Rush Medical College of Rush University Medical Center

**RACHEL L. SLOTCAVAGE, MD**

Little Rock, Arkansas

**KEITH F. STRINGER, MD, MSC**

University of Cincinnati College of Medicine

**JO-ANNE SUFFOLETTO, MD, MS**

Stanford Health Care

**GISELLA WARD, MD**

Frederick P. Whiddon College of Medicine at the University of South Alabama

**THOMAS J. WEBB, MD**

University of Illinois College of Medicine at Rockford

**SARA WIKSTROM, MD, MED, MS**

Spencer Fox Eccles School of Medicine at the University of Utah

**HUIMIN WU, MD, MPH**

University of Oklahoma Health Sciences Center

**MARK A. WURTH, MD, PHD**

University of Kentucky College of Medicine



**Thank you to all who served on the  
USMLE Committees & Task Forces in 2024**

We invite you to learn more about the USMLE  
by visiting [USMLE.org](https://www.usmle.org).